



STAPLETON AND CLEASBY PARISH COUNCIL MEETING

Minutes of the meeting held Wednesday 3rd September 2025 at 7pm, Cleasby Village Hall

There was a 10-minute public speaking session prior to the start of the council meeting.

Present:

Cllr R Leckie	Cllr C Vigors
Cllr C Mitchell	Cllr K Webster
Cllr K Pearson	Cllr L Heritage
Clerk S Perks	One resident

1. Apologies

- 1.1 Apologies from C. Cllr Angus Thompson.
- 1.2 The reason for absence was considered and approved.

2. Declaration of Interest

- 2.1 Cllr Vigors declared an interest in item 9.1.
Cllr Leckie declared an interest in item 9.3.
- 2.2 There were no applications for dispensation.

3. Minutes of meeting held on Wednesday 3rd July 2025

- 3.1 The minutes of the ordinary meeting held on Wednesday 3rd July 2025 were agreed as a true and accurate record.

4. Report from Cllr A. Thompson: None received.

5. Police bulletin from North Yorkshire Police: None received.

6. The following matters arising from the minutes were discussed:

- 6.1 Kerbing of Cleasby village green- an update from the Clerk was received, including a revised quote for the descoped works plus an alternative suggestion of using stones placed on the village green to discourage parking instead of installing granite setts. It was agreed both options were unsuitable and that this project would be put on hold for the time being.
- 6.2 Weight limit, Cleasby- an update was received.
- 6.3 Tree Survey – It was noted that request for quotes had been sent and the Planning Department have confirmed there is no charge for requesting permission for works on Trees with Preservation Orders. It was agreed that Cllr Leckie would meet with Rennison Tree Specialists on 9th September to discuss the requirements of the work needing to take place.

6.4 Community Speed Watch, Cleasby – It was noted that a speed concern form has been submitted and received by NY Police, awaiting a response.

6.5 Stapleton to Barton Road, Deer warning signs- It was noted that NYC Highways have declined to install new signs at this time.

7. Village greens

7.1 There were no issues relating to the village greens to report.

7.2 The removal/ refurbishment of the dog waste bin in Cleasby was discussed. Clerk to confirm if it is under ownership of the parish council.

7.3 The relocation of the grit bin in Cleasby as recommended in the tree survey report was discussed. It was observed that the bin lid is also damaged. Clerk to report this to NYC and discuss options with them.

8. Financial matters

8.1 Bank reconciliation – A report from the Clerk was received.

8.2 Income and Expenses. *The following payments were approved:*

8.2.1 Clerk's salary – July, Aug, Sept 2025	not received from payroll.
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8.2.2 HMRC- Employee Tax	not received from payroll.
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8.2.3 NYC- Litter Bin	£485.00
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8.2.4 CE& CM Walker- Grass cutting July	£360
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8.3 *The following payments were received.*

8.3.1 HMRC VAT reclaim for 2024/25	£549.60
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9. **Planning** - To discuss and decide a response to the following planning consultations.

9.1 ZD25/00383/FULL - Full planning permission for construction of 1 no. dwelling and change of use for part of site from paddock to domestic. High Bank Farm Cleasby Road Stapleton – deadline for responses 5th August- No objections.

9.2 ZD25/00394/FULL - Full Planning Permission for Two Storey Side Extension and Single Storey Rear Extension. Beech Cottage Cleasby Darlington- deadline for response 11th August –It was decided to respond to the consultation suggesting that it would be feasible to use a roof light window instead of a window overlooking the neighbouring property.

9.3 APP/U2750/W/25/3369477 Land Known as Teesside Farm, Stapleton, North Yorkshire – appeal against refusal of reserved matters application ZD23/00515/AORM. All previous comments have been submitted to the Planning Inspectorate- It was agreed to submit further comments in support of the refusal of planning permission, reinforcing the reasoning behind North Yorkshire Council's refusal to grant planning permission.

9.4 North Yorkshire Council: Consultation on Submitted Knaresborough Town Council and Terrington Parish Council Neighbourhood Plans- It was decided not to respond to this consultation.

9.5 APP/U2750/W/25/3370350 Grange View, Stapleton, North Yorkshire – appeal against refusal of planning permission (application no. ZD24/00140/FULL). It was decided not to submit any further comments.

9.6 ZD25/00346/FULL – Full planning permission for replacement of 2 storey extension and associated works, 2 West View, Cleasby – It was noted this application has been granted.

10. The following correspondence was received and considered.

10.1 North Yorkshire Council Parish Liaison: Parish Update July 2025

10.2 North Yorkshire Council: Parish precept arrangements for 2025/26 and 2026/27

10.3 PKF Littlejohn: Data logged – notification of exempt status.

11. Items for discussion at the next meeting.

- Precept and budget for 2026/2027

12. Date and time of the next meeting.

The next meeting of the Parish Council will be Wednesday 12th November 2025, 7pm, Cleasby Village Hall, with a ten-minute public speaking session prior to the meeting at 6.50pm.